



# Catering at Hawkesbury Relay For Life

## FAQs

### **Can I have a BBQ at my campsite?**

Yes – BBQs are allowed at Hawkesbury Relay For Life and can be used for the sale of food. Please contact the Catering Coordinator on the Relay For Life committee, read through the Flow Chart and Food Safety Guidelines on the Relay website if you will be selling food at Relay.

If your cooking device is gas powered, please read the NSW Rural Fire Service LPG Cylinder Safety Checklist linked on our website. Also, it is recommended that you attached a Gas Cylinder Safety Gauge/Valve to your gas bottle – see Hawkesbury Relay website for more information.

### **Can I have access to power at my campsite?**

No - Campsites will not have access to power and generators are not allowed.

### **What food can I sell at Relay?**

You can sell hot food and shelf stable food such as BBQ food, soups, sandwiches, cakes, biscuits, jams and drinks. If there are any foods you are not sure about please contact our Catering Coordinator to discuss what food you want to sell at Relay. Also read the flow charts on the website to find out what sections of the Food Safety Guidelines you need to read.

No Alcohol can be sold at Hawkesbury Relay For Life.

### **What Forms do I need to fill out if I am selling food at Relay For Life?**

There is only one form to fill out if you are selling food at Hawkesbury Relay For Life. You can find the following document on the Relay website:

- ***Application Form-Temporary Food Premises - Hawkesbury Council***

You will need to email this to the Catering Coordinator for processing with Hawkesbury City Council. Please contact the Catering Coordinator or Cancer Council if you have any questions regarding this form.

### **If I am selling food, are there any fees that I need to pay to Hawkesbury City Council?**

No – Hawkesbury City Council provides an exemption to Charities selling food for fundraising, however, when selling food it is important that we follow the guidelines to ensure our participants safety at Hawkesbury Relay For Life.

### **What food stall category do I fit into?**

Hawkesbury City Council has separated temporary food stalls into four categories. Category 1 applies to Relay For Life, which refers to **Temporary One-Day Food Stalls**. (PTO)

*“A one day food stall must consist of the roof and sides covered with plastic sheeting, vinyl or other approved material. Where a one-day food stall is erected on unsealed ground, a suitable waterproof material must be laid over the ground area of the stall. Open food stalls consisting of tables only or trestles, must be used only for the sale of factory prepackaged food in hermetically sealed containers (e.g. canned or bottle soft drinks, canned foodstuffs).”*

### **Am I required to Notify the NSW Food Authority of my food stall at Relay?**

No – only our professional vendors are required to notify the NSW Food Authority.

### **What information am I required to put on my food labels?**

Read section 3 of the Food Safety Guidelines about transporting food to the event.

### **What foods or ingredients are known to cause allergic reactions?**

Read section 3 of the Food Safety Guidelines about transporting food to the event.

### **What temperature do I need to keep my food?**

Read section 4 of the Food Safety Guidelines about transporting food to the event.

### **Can I cook food off site and transport it to Relay to sell?**

Yes – Read section 7 of the Food Safety Guidelines about transporting food to the event.

### **What parts of the Food Safety Guidelines do I need to read?**

The Hawkesbury Relay For Life committee have put together flowcharts for you to read, which explain what areas of the Food Safety Guidelines you need to read. The flowcharts are important to follow and they are designed to help being compliant with Council catering regulations at Relay For Life much easier for you.